

CEMETERY RULES

FEES:

- Cost of 1 plot is \$150.00 for residents of Guerneville and Hartsville, WY. \$250.00 for non-residents.
- Open/Close Costs.
 - Regular interment \$250.00
 - Cremation \$75.00
 - Infant interment \$75.00
 - Extra \$75.00 fee for opening or closing on weekends.

LOT SIZE:

- Lot size is 10' X 16' in new section and 25' X 25' in the old section. Each grave plot is 5' wide X 8' long. Grave is 40" wide by 8' long.

HEAD STONES:

- Head Stones have a maximum size of 5 $\frac{1}{2}$ ' feet high from ground level by 5' wide.
- All stones need cement foundation pads under them. Cement foundation pads are usually 4" to 6" bigger than the head stone. This is provided by the monument company, usually.
- Memorial plaques can be placed between graves in a family lot when ashes have been spread elsewhere or deceased has been buried in another location.
- WY law states you can spread ashes anywhere you own property - or if you have permission from the Owner of the property.

- Placement of Headstone

Body's feet are historically to the east end of the grave and the Headstone is to the West. That is so the body always gets the morning sun.

In order to not walk on the graves the writing is on the west side of the stone. Per/Thelma Valentine.

CEMETERY PROCEDURES

You may receive a call or family will come in to set up a burial. Very often this will be taken care of by the mortuary. Following is a list of things you will need to know from them.

1. Does this family own a grave site(plot) for the deceased?
2. Lot and plot # if they know it
3. Names of other people buried there and who they want this person buried next to.
4. Will this be a burial and an inurnment (cremation)?
5. Date and time of service and burial
6. Will there be a vault? If so what kind. Most of the time it will be a Wilburt Vault. At this time we do not require a vault but most places do. There are vaults for both burials and cremations.
7. We need at least a days notice in order for the guys to dig the grave.
8. After you are sure of the arrangements you can fill out a burial report (as shown below) and a internal work order(see copy) and send to the maintenance men. They should know the sizes of the grave, etc. Be sure to make note of the fact if it is an inurnment.
9. The men will then open and close the grave
10. At this time you can go to the computer and fill out the information Caselle info. There is a training manual for doing that. You may need to check the Obituary for the information needed.
11. Also be sure to keep the card file, map and the Obituary books up to date. The Obituaries usually appear in the bigger newspapers in a day or two and the Guernsey Gazette the following weekly issue,

12. File the information accordingly.