**November 21, 2023**

**Town of Guernsey**

**Regular Meeting**

**Platte County, Wyoming**

**PRESENT:** Mayor Delgado, CM Harris, CW Wells, CM Augustyn, CM Michaels

**STAFF:** Town Attorney Frank Jones, Dana Bell, Police Chief Harrison, Lester Ballard, Officer Chavez, Officer Thomas, Chuck Porter, David Bell

**CALL TO ORDER:** Mayor Delgado called the meeting to order at 6:00 pm. The assembly joined in the Pledge of Allegiance and was welcomed to the meeting.

**REGISTERED GUESTS:** Bob and Pam Case, Amy Bates, Shenna Thomas

**AGENDA:** CW Wells moved to approve the agenda. CM Harris seconded. The motion carried.

**MINUTES:** CM Michaels moved to approve the October 17, 2023 minutes as presented, CM Augustyn seconded. Motion carried with CM Harris and CW Wells abstaining. CW Wells moved to approve the minutes for November 7, 2023 as presented, CM Augustyn seconded. The motion carried with CM Harris and CM Michaels abstaining.

**CONSIDERATION OF CLAIMS:** Mayor Delgado presented the vouchers for approval. CM Augustyn moved to approve the Considerations of Claims in the amount of $135,157.14, seconded by CW Wells. The motion carried. Vouchers follow in their entirety: Absolute Solutions, $884.75; Amazon Capital Services, $1538.89; Black Hills Energy, $1,298.38; Bob Ruwart Motors, Inc, $829.10; Bomgaars, $57.26; Border States Industries, Inc,., $315.33; Jesse Bowen, $80.00; Capital Business Systems, Inc., $338.96; Charlie’s Repair, $1,031.92; Fast Stop 1132, $89.00; Galls, LLC, $473.70; William Holtz, $235.00; Inberg-Miller Engineers, $297.25; Interstate Energy, Inc., $432.59; Little Stitches, $60.00; Mobius Communications, Inc., $1,010.00; Platte County, $1,515.00; Stone Welding, LLC, $106.01; Verizon Wireless, $496.81; Vistabeam, $449.40; Wex Bank, $2,438.07; Wheatland Ace Hardware, $1.49; Wyoming Municipal Power Agency, $90,027.31, WyoPots, $180.00; Wyrulec, $444.12; Total Invoices, $104,630.34; Payroll, $22,516.39 Taxes/Benefits Payable, $8,010.41. TOTAL CLAIMS: $135,157.14. CM Harris questioned why large purchase through Amazon was not obtained locally or within the State of Wyoming. CW Wells questioned invoice for sergeant patches from Little Stitches even though the Town does not have a Sergeant.

**PUBLIC COMMENT:** None.

**ORDINANCE 2024-001 – 2ND READING:** Attorney Jones will make minor changes to the Ordinance and present it to the Council for the 3rd Reading on December 5th. Motion made by CW Wells to approve Ordinance with changes on 2nd reading, seconded by CM Michael. Motion carried.

**RESOLUTION 2024-002 PUBLIC RECORDS REQUEST:** Motion to approve Resolution 2024-001 as presented made by CW Wells, seconded by CM Augustyn. Motion carried.

**LEXIPOL:** Chief Harrison presented information to the Council regarding the Lexipol online program for training purposes. This would allow Officers to fulfill the training obligations with the State online rather than traveling to the Academy, saving time and money. Mayor Delgado reminded Chief Harrison he would need to obtain an updated service agreement with the Town listed on the contract, not the Guernsey Police Department. Attorney Jones suggested if the Town entered into such an agreement, it is monitored closely due to the auto renew clause. CM Michaels motioned to approve signing the service agreement with Lexipol, seconded by CM Augustyn. Motion was carried with minor changes suggested.

**COMMUNITY ORGANIZATION REPORTS:** None.

**DEPARTMENT REPORTS:** Mayor Delgado read to those in attendance the final financial report for the pool provided by Lori Ibarra with Tri-City Parks & Rec, with a refund check issued to the Town in the amount of $20,244.80. Golf Course Manager Ballard provided updates. Winterized the campground and golf course sprinkler systems; doing maintenance on equipment; #3 T-box is completed and ready for sod in the spring. They still have golfers and will continue to clean up the course. Mayor Delgado stated he’s talked with a few golfers who said the greens look good. Chief Harrison shared with Council design of the new badges. He also provided information to Council regarding benefits of having a K-9 on staff and his experience with same. Mayor Delgado questioned why the Town is not using the Sheriff’s Dept K-9’s.

**MAYOR AND COUNCIL REPORT:** Mayor Delgado suggested using the refund from Tri-City Parks and Rec for cross-walk signs. Any funds left over will go back into the general fund. Motion was made by CM Michaels and seconded by Augustyn to use the returned funds for flashing cross-walk signs, add a line item to the budget for cross-walk signs with a budget amendment transferring money refunded by Tri-City Parks & Rec to purchase these signs. Signs will be placed on Nebraska & Wyoming once written approval is obtained from WYDOT. CM Harris offered sympathy to the Bristow family. CM Michaels spoke of letter put out by the State Legislative Support Office referencing a State shooting complex oversite task force wanting letters of intent for a shooting complex. Suggested a few locations for this complex. Would like to see the Town of Guernsey support this, it would be an economic enhancement to the Town, as they’re talking about matches, which would bring people to Guernsey, benefiting business in Town. CW Wells and Mayor Delgado provided other location options. Discussion was held regarding the letter from Shelby McConohay requesting donations for a travelling basketball team. The Town does not donate public funds, but individuals can donate if they choose to. The letter was made available to anyone who was interested. Mayor gave condolences to the Bristow family and to Robbe Eckardt, who recently lost his father. Robbe has been a Town employee for many years.

**ANNOUNCEMENTS:**  Town Hall will be closing at noon on Nov 22nd, closed Nov 23 & 24; next Council meeting will be Dec 5th; Santa’s Workshop Winter’s Eve Festival will be Dec 6th; Town employee Christmas party will be Dec 22nd. CW Wells brought attention to all in attendance of the Guernsey State Park 1st Day Walk on January 1, 2024. Requested this be put on our announcements for a couple of months. Request was made for the public to stop in and cast votes during the Christmas coloring contest.

**EXECUTIVE SESSION:** CW Michaels motioned to move into Executive session regarding personnel, seconded by CM Harris. The motion carried. CM Michaels motioned to return to regular session with no decisions made. Seconded by CW Wells. Motion carried.

**ADJOURNMENT:** Mayor asked for a motion to adjourn. CM Harris motioned that the meeting be adjourned. Seconded by CW Wells. The motion carried. The meeting was adjourned at 8:42 p.m.

Attest:

Edward Delgado, Mayor

Dana Bell, Deputy Clerk